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Daily Diary

7 January 1954

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2. Discussed with [redacted] of the Budget Division suggestions for improving the Budget procedure governing preparation of estimates for fiscal year 1956. In addition, it is planned to secure the comments of the DD/I Administrative Officers at a meeting to be held next Monday afternoon. The chief objective is to streamline the required material to reduce to a minimum the work load requirements on the DD/I offices.

3. Agreed to the proposal of the CIA Incentive Awards Committee that employee suggestions requiring appraisal in the DD/I area be routed through me. Difficulty has been experienced in determining the appropriate review office (or offices) and in securing a coordinated recommendation within the DD/I area.

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This document is part of an integrated file. If separated from the file it must be subjected to individual systematic review.

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